

2021/22 Handbook Member

WELCOME!

The World Elite Booster Club (WEBC) is comprised of family members of athletes in our competitive cheerleading and gymnastic programs at World Elite. This handbook is designed to give you an overview of our booster club and provide information on what you can expect from your membership.

Booster Member Promise

P...to PROMOTE unity among our athletes, parents and our industry

I will actively encourage my athlete to make efforts to know their teammates, to encourage their growth toward their personal and team goals. I will remember that each member of our program is part of our gym family and deserves my positive support.

R...to RESPECT coaches, other teams, other parents, athletes and event officials

I will treat coaches, teams, athletes, parents and event officials with respect at all times. Even when I disagree with others' decisions or comments, I will use self-control in all discussions. I will respect the decisions of coaches and know that I can approach them at the appropriate time. I will behave within each event's code of conduct at all times.

O...to OFFER my help when needed

I will volunteer, whenever possible, to help my program and sport. When I serve as a booster club member, I will use my skills and time to positively represent my program.

M...to MAKE the athlete experience about more than competing

I will honor the spirit of competition, remembering and teaching that all athletes have value in our program. I will ensure that my actions encourage building others up not tearing down.

I...to INTERACT, in person and online, with INTEGRITY

I will not comment negatively about my program, athletes, coaches, opponents or family, either in person or online. I will use social media in a positive fashion whenever possible. I understand that commenting with integrity reflects positively upon the image of my sport, my child, my program and myself.

S...to SEE the big picture and exercise self-control in adverse situations

I understand that I am responsible for my behavior and will lead by example. I will not allow profanity, anger or disrespect to be part of my interactions in person or online.

E...to EXEMPLIFY sportsmanlike conduct

I will be a positive example for my athlete and my program. I understand that as a booster club member, I am a role model for others.

What do WE do?

WEBC is the visible entity of our parents' spirit and sportsmanship. Our primary focus is promoting spirit and unity among our athletes and their families while creating a best in class gym experience. We also provide fundraising opportunities for all families, scholarship programs for senior athletes, support charitable causes and sponsor several gym activities throughout the year like the showcase and end of year celebration.

WEBC Volunteer Opportunities

WEBC has many opportunities for everyone to get involved. You can attend group fundraising opportunities, opt to participate in individual fundraising programs, assist in team spirit activities at competitions, support charitable causes and even lead your own project ideas! See any WEBC board member to learn how to receive approval to have your project go live this competition season! Listed below are the main contacts for current WEBC programs. WEBC Board Members can be emailed at WEboosterclub@outlook.com. Project Managers can be contacted via Facebook.

WEBC Board President: Shon Christy

WEBC Vice President: Matt Dickson

WEBC Treasurer: Kristy Whittaker

WEBC Secretary: Shannon Vargo

Current Fundraisers:

Cleveland Indians

Cleveland Browns

Tag Days

Blossom Shows

Flower Sales

Pepperoni Sales

Popcorn Sales

SCRIP

Football Mania

Fundraising Policies and Guidelines

WEBC does have guidelines for fundraising, and everyone planning on participating must understand and agree to our policies when deciding to participate. WEBC has 501c3 status in the state of Ohio – this status allows us official non-profit status as an organization and the ability to work at fundraising venues. This designation is important and there are STRICT standards that we must follow to maintain that standing in the state of Ohio. Following the fundraising guidelines are paramount to maintaining our standing and ensuring these opportunities can continue for all of us.

Guidelines

- All fundraisers will contribute 5% to WEBC's general fund to assist in covering expenses of fundraisers, and 2% to our philanthropy fund, for a total of 7%.
- All fundraisers have a dedicated Project Manager (PM). This person works with the booster club board to determine the guidelines specific to each fundraiser. All Guidelines are agreed upon by the WEBC Exec. The Project Manager is the contact person for all questions and issues within a specific fundraiser. The WEBC Exec selects each Project Manager on an annual basis and the position is held for the entire fundraising year. Project Managers are required to attend 50% of WEBC meetings.
- Attendance is critical when you register to volunteer for fundraising projects. Each fundraiser has a specific attendance policy. Adherence to these policies is required. Failure to comply to the attendance policies MAY result in suspension from ALL fundraising projects for the balance of the competitive season.
- Your athlete must be a current uniformed team member in order to participate in any fundraising events; as well as to receive expense reimbursement. WE ownership provides a competitive team roster, and this is the document that the Booster Club uses to determine eligibility.
- Gofundme, Fundly, Fundazr, Flipgive, etc., are online fundraising opportunities personally benefitting an athlete or group. WEBC does not permit any member to set up an account referencing the trademark program name, World Elite gear, or any likeness to our program. These practices are in violation of our WEBC bylaws and state regulations concerning nonprofit 501c3 status.
- Three Infractions across fundraisers for attendance, conduct, etc., may result in suspension of fundraising privileges. For example, if a member participates in Tag Days, Indians, and Blossom, and has one infraction for each, fundraising privileges will be suspended.
- Each family (booster account) may have 2 dedicated fundraisers for their fundraising during the year. The WEBC Exec can vote to extend that number on a case by case basis if a PM is having an issue filling their fundraising slots.
- The WEBC Exec reserves the right to amend this handbook at any time during the season to ensure a best in class gym experience.

Expense Reimbursement

Below is a list of expenses that are reimbursable when a) the athlete is a current uniformed team member and b) incurred during the competition season (June-May).

- Airfare – limited to athlete and ONE parent or guardian
- Hotel/Lodging – limited to dates of competition only
- Rental car
- Monthly fees to World Elite
- Uniforms/Warm-ups/Shoes/Makeup*
- Uniform Alteration

*Makeup will be reimbursed in the equivalent dollar amount as that given by the gym. Example: brand of lipstick required is \$10 and you choose to select a different brand in which color match was approved by gym, you will get a \$10 credit towards that lipstick.

To receive reimbursement for expenses, the member must complete the “Booster Club Reimbursement Form”, available under “Forms” on our group Facebook page, and provide required receipts.

All reimbursement requests must be turned in within the current competitive season, June 1 – April 30. There will be a 30-day extension for teams attending post season competitions. Funds received by the Booster Club will benefit the athlete/parent/guardian that raised the funds. If an athlete leaves World Elite, and their booster club account becomes inactive for a period of one year, their monies will be transferred to the Booster Club general fund.

Funds Availability

All monies fundraised through WEBC follow a distribution process to get to the individual booster accounts. Below illustrates the process of money distribution in WEBC.

- Funds are raised through group, team, or individual fundraisers
- Funds are dropped off or mailed to the gym
- Funds are taken to the bank and deposited into the Booster Club general account
- Treasurer enters deposits based on participation and distributes funds to the appropriate athlete’s booster account
- Treasurer sends report to World Elite by end of month showing how much each athlete has available in their booster account
- World Elite sends a report back to Treasurer showing how much to transfer by way of one check for all athletes to World Elite for that month

- Athletes receive an invoice from World Elite on the 1st of the month showing any balance due after funds have been disbursed from booster accounts
- Treasurer reconciles athlete's booster accounts to reflect balance after funds were disbursed to World Elite
- The Treasurer sends out statements via email on the 6th of each month ONLY to individuals with Booster Club account activity since the last statement

IMPORTANT NOTES:

You must add weboosterclub@outlook.com to your email contacts to receive monthly statements. Failure to do so will result in unnecessary delays. Major group fundraisers may take 60-90 days to post to accounts depending on the payout distribution of the event sites.

2020-21 WEBC (World Elite All-Stars Booster Club)

Agreement Form

I, _____, parent or guardian of
_____,

an athlete at World Elite, agree to the fundraising policies and guidelines outlined in the WEBC

(World Elite All-Stars Booster Club Handbook). I agree to pay my annual membership donation of \$35

to be considered a WEBC member for the current cheer/gymnastic competition season (2020-2021)

and to benefit from any fundraising activities.

I further understand that I am expected to uphold the commitments outlined in the Booster Member Promise. Any actions contrary to those outlined may result in my dismissal from WEBC and any future fundraising opportunities.

Signed this _____ day of _____, 2021.

Athlete

Print Name _____

Signature _____

Parent/Guardian #1 (Primary contact)

Print Name _____

Signature _____

Email address _____

Phone number _____

Parent/Guardian #2 (If applicable)

Print Name _____

Signature _____